

# 2019 Current Fiscal Year Report: Board of Visitors for the National Fire Academy

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## 1. Department or Agency

Department of Homeland Security

## 2. Fiscal Year

2019

## 3. Committee or Subcommittee

Board of Visitors for the National Fire Academy

## 3b. GSA Committee No.

748

## 4. Is this New During Fiscal Year?

No

## 5. Current Charter

11/08/2016

## 6. Expected Renewal Date

11/08/2018

## 7. Expected Term Date

## 8a. Was Terminated During Fiscal Year?

No

## 8b. Specific Termination Authority

## 8c. Actual Term Date

## 9. Agency Recommendation for Next Fiscal Year

Continue

## 10a. Legislation Req to Terminate?

Not Applicable

## 10b. Legislation Pending?

Not Applicable

## 11. Establishment Authority

Statutory (Congress Created)

## 12. Specific Establishment Authority

15 United States Code, section 2206(j)

## 13. Effective Date

10/29/1974

## 14. Committee Type

Continuing

## 14c. Presidential?

No

## 15. Description of Committee

Non Scientific Program Advisory Board

## 16a. Total Number of Reports

1

## 16b. Report Date

12/13/2018

## Report Title

2018 BOV Annual Report

Number of Committee Reports Listed: 1

17a. Open 0 17b. Closed 0 17c. Partially Closed 0 Other Activities 1 17d. Total 1 Meetings and Dates

[U.S. Fire Administration Professional Development Initiative]

## Purpose

General meeting

## Start

10/26/2018

## End

- 10/26/2018

Number of Committee Meetings Listed: 1

## Current FY Next FY

## 18a(1). Personnel Pmts to Non-Federal Members

\$0.00 \$0.00

## 18a(2). Personnel Pmts to Federal Members

\$0.00 \$0.00

## 18a(3). Personnel Pmts to Federal Staff

\$0.00 \$0.00

## 18a(4). Personnel Pmts to Non-Member Consultants

\$0.00 \$0.00

## 18b(1). Travel and Per Diem to Non-Federal Members

\$0.00 \$0.00

## 18b(2). Travel and Per Diem to Federal Members

\$0.00 \$0.00

## 18b(3). Travel and Per Diem to Federal Staff

\$0.00 \$0.00

<b>18b(4). Travel and Per Diem to Non-member Consultants</b>	\$0.00	\$0.00
<b>18c. Other(rents,user charges, graphics, printing, mail, etc.)</b>	\$0.00	\$0.00
<b>18d. Total</b>	\$0.00	\$0.00
<b>19. Federal Staff Support Years (FTE)</b>	0.00	0.00

**20a. How does the Committee accomplish its purpose?**

The Board shall review annually the programs of the Academy and advise the FEMA Administrator through the U.S. Fire Administrator regarding the operation of the Academy and any improvements therein that the Board deems appropriate. The Board shall make interim advisories to the FEMA Administrator through the U.S. Fire Administrator whenever there is an indicated urgency to do so in fulfilling its duties.1. In carrying out their responsibilities, the Board shall include in their review:a. An examination of Academy programs to determine whether these programs further the basic missions which are approved by the FEMA Administrator;b. An examination of the physical plant of the Academy to determine the adequacy of the Academy facilities; and,c. An examination of the funding levels for the Academy programs.2. The Board shall submit its annual report through the U.S. Fire Administrator to the FEMA Administrator, in writing. This report shall provide detailed comments and recommendations regarding the operation of the Academy. The Board shall submit interim reports through the U.S. Fire Administrator to the FEMA Administrator whenever there is an indicated need to do so in the fulfillment of its duties.The U.S. Deputy Fire Administrator is the Designated Federal Officer who attends each meeting of the Board and is authorized, whenever he/she so determines it to be in the public interest, to adjourn any such meeting. The FEMA Administrator can designate a member of the management staff of the U.S. Fire Administration to be the Designated Federal Officer. The Board shall not conduct meetings in the absence of the Designated Federal Officer or his/her designee.By way of their actions, the Board helps the NFA provide the Nation's fire and emergency response community with enhanced knowledge, skills, and abilities through its vital training programs. In turn, by training tens of thousands of emergency response personnel annually, the Academy helps to ensure a broad well-trained presence across the Nation, and this heightened preparedness level is crucial to preventing and responding to fire and other related hazards, including acts of terrorism.

**20b. How does the Committee balance its membership?**

The members of the Board consists of professionals from the fields of fire safety, fire prevention (such as community risk reduction to include wildland urban interface) , fire control research and development in fire protection, treatment and rehabilitation of fire victims, or local government services management, and from such professional organizations as will ensure a balanced representation of fire and emergency services

interests. Members will be appointed as Special Government Employees (SGEs) as defined in section 202(a) of title 18, United States Code.

**20c. How frequent and relevant are the Committee Meetings?**

Depending on funding availability and scheduling considerations, the Board meets as often as needed to fulfill its mission, but not less than once each Federal fiscal year at the National Emergency Training Center in Emmitsburg, Maryland, to address its objectives and duties. Permission to meet at an alternate location may be granted by the U.S. Fire Administrator. Other meetings may be held via conference call. At a meeting, the Board may address a specific issue such as preparing the Board's Annual Report or receive overviews on Academy curriculum, programs, and delivery.

**20d. Why can't the advice or information this committee provides be obtained elsewhere?**

The Fire Service is parochial in nature with a tradition of over 200 years that often results in vested interests among the various sectors of the fire community. While there are many other sources from which to obtain information, guidance, and evaluation, none serve as well as this relatively unbiased group of professionals which represent the interest of the greater fire community universe. Its membership comes from all sectors and thus provides an internal check and balance with regard to their counsel and advice.

**20e. Why is it necessary to close and/or partially closed committee meetings?**

Not Applicable.

**21. Remarks**

Not applicable.

**Designated Federal Officer**

Denis Onieal Deputy Fire Administrator, United States Fire Administration

Committee Members	Start	End	Occupation	Member Designation
Gabliks, Eriks	01/11/2018	09/30/2019	Director, Oregon Department of Public Safety Standards and Training	Special Government Employee (SGE) Member
McIntosh, Patricia	01/11/2018	09/30/2020	Emergency Management Coordinator, College of the Mainland	Special Government Employee (SGE) Member
Pantelis, Andrew	01/11/2018	09/30/2020	Vice President, International Association of Fire Fighters	Special Government Employee (SGE) Member
Quinn, Kevin	10/01/2016	09/30/2019	Chairman, Board of Directors, National Volunteer Fire Counsel	Special Government Employee (SGE) Member

Romaine, Thomas	01/11/2018	09/30/2020	Minnesota Department of Natural Resources, Division of Forestry	Special Government Employee (SGE) Member
Stapleton, George	01/11/2018	09/30/2020	Finance Operations Manager, Department of Labor, Licensing, and Regulation, South Carolina Division of Fire and Life Safety	Special Government Employee (SGE) Member
Westermann, Steven	10/01/2016	09/30/2019	Retired Fire Chief, Central Jackson County Fire Protection District	Special Government Employee (SGE) Member

**Number of Committee Members Listed: 7**

### **Narrative Description**

The Board supports the FEMA Mission and Vision, which is helping people before, during and after disasters and to have a prepared and resilient Nation. The Board also supports Strategic Goal #1 which promotes the idea that everyone should be prepared when disaster strikes. People who are prepared will be able to act quickly and decisively in the face of disasters, thereby preventing death and injuries, minimizing loss of property, and allowing for a more rapid and efficient recovery. The Board also supports Strategic Goal #2 which focuses on enhancing our collective readiness. The Nation's readiness depends on emergency management professionals who execute the mission on behalf of the Federal and SLTT governments. This requires a scalable and capable National Incident workforce that can adapt and deploy to a changing risk landscape, greater integration with our partners at all levels, and the ability to communicate and coordinate effectively in every situation. The Board annually reviews the Academy's training programs to determine whether they further the mission as approved by the Agency's Administrator. The Board makes recommendations for improvement, inspects the physical facilities in Emmitsburg, Maryland, and reviews funding levels for all Academy training programs.

### **What are the most significant program outcomes associated with this committee?**

Checked if Applies

Improvements to health or safety	<input checked="" type="checkbox"/>
Trust in government	<input checked="" type="checkbox"/>
Major policy changes	<input checked="" type="checkbox"/>
Advance in scientific research	<input type="checkbox"/>
Effective grant making	<input type="checkbox"/>
Improved service delivery	<input checked="" type="checkbox"/>
Increased customer satisfaction	<input checked="" type="checkbox"/>
Implementation of laws or regulatory requirements	<input type="checkbox"/>
Other	<input type="checkbox"/>

### **Outcome Comments**

NA

**What are the cost savings associated with this committee?**

Checked if Applies

None

☐

Unable to Determine

☒

Under \$100,000

☐

\$100,000 - \$500,000

☐

\$500,001 - \$1,000,000

☐

\$1,000,001 - \$5,000,000

☐

\$5,000,001 - \$10,000,000

☐

Over \$10,000,000

☐

Cost Savings Other

☐

**Cost Savings Comments**

There is currently no mechanism in place to determine cost savings at this time.

**What is the approximate Number of recommendations produced by this committee for the life of the committee?**

54

**Number of Recommendations Comments**

The number of recommendations is for the current FY.

**What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?**

83%

**% of Recommendations Fully Implemented Comments**

The percentage of committee recommendations that have been or will be fully implemented by the Agency is an approximation. Not all recommendations are fully or partially implemented due to limited resources and/or existing policy. The EFO recommendations were just provided so there has not been sufficient time to act on many of the recommendations.

**What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?**

15%

### **% of Recommendations Partially Implemented Comments**

Partially implemented due to limited resources and/or existing policy.

**Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?**

Yes ☒ No ☐ Not Applicable ☐

### **Agency Feedback Comments**

Feedback to the committee on proposed recommendations is provided informally through e-mail, telephone calls, and follow-up meeting discussions.

**What other actions has the agency taken as a result of the committee's advice or recommendation?**

Checked if Applies

Reorganized Priorities	<input checked="" type="checkbox"/>
Reallocated resources	<input checked="" type="checkbox"/>
Issued new regulation	<input type="checkbox"/>
Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input type="checkbox"/>

### **Action Comments**

NA

**Is the Committee engaged in the review of applications for grants?**

No

### **Grant Review Comments**

NA

**How is access provided to the information for the Committee's documentation?**

Checked if Applies

Contact DFO	<input type="checkbox"/>
Online Agency Web Site	<input checked="" type="checkbox"/>
Online Committee Web Site	<input checked="" type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>
Publications	<input checked="" type="checkbox"/>
Other	<input checked="" type="checkbox"/>

**Access Comments**

The BOV's Annual Report is sent to the head of the organization through appropriate channels.